



## SBRS REFERRAL REQUEST

### How to refer:

- Please complete all fields and be sure to download/save the completed form to your computer/device to avoid submitting a blank form. If a blank or incomplete form is submitted using the secure upload method, there is no way to identify and notify the sender.
- Secure upload using Sync.com (please see instructions on our website [www.quintectc.com](http://www.quintectc.com)) **or** Fax to 613-968-9154

**Questions?** Call: 613-969-7400 ext. 2247

### SERVICES REQUESTED

\*Occupational Therapy

\*Physiotherapy

\*Speech Therapy

Urgent equipment needs required for school entry (i.e. ramp, grab bars, mobility device)

Request for service in French – if attending French school

*\*Supporting documentation must accompany referral*

### YOUTH/CHILD INFORMATION

Last Name:  First Name:   
Date of Birth: (dd/mmm/yy)  /  /  Gender:  Phone:  -  -   
Address:  City:  Prov:  Postal Code:

### PARENT/GUARDIAN INFORMATION

**Primary Contact** Last Name:  First Name:   
Relationship to Child:  *(if Other or Agency, please specify)*   
*(check all that apply)*      Legal Guardian      Custody      Access to Health Record      Lives with Child  
Home Phone:  -  -  Cell:  -  -  email:   
Address:      Same as child's above-listed address      Other than child's above-listed address *(if Other, provide below)*  
Address:  City:  Prov:  Postal Code:

**Second Contact** Last Name:  First Name:   
Relationship to Child:  *(if Other or Agency, please specify)*   
*(check all that apply)*      Legal Guardian      Custody      Access to Health Record      Lives with Child  
Home Phone:  -  -  Cell:  -  -  email:   
Address:      Same as child's above-listed address      Other than child's above-listed address *(if Other, provide below)*  
Address:  City:  Prov:  Postal Code:



**CUSTODY ARRANGEMENTS**

Custody Arrangements:      No formal agreement      Formal Agreement in Place      Parents live together with child

*(briefly explain)*

All legal guardians are aware of and have consented to this referral:  (if no, referral cannot be processed)

**ADDITIONAL INFORMATION**

Language(s) Spoken/Understood By Child:  Interpreter required:

Diagnosis(es), if any:

Other services involved (eg. CAS):

Primary Physician:  Phone Number:  -  -

Other Physician:  Phone Number:  -  -

**SCHOOL INFORMATION**

Does the student have an Individualized Education Plan (IEP)?  *(if yes, please attach)*

Does the student have an Identification, Placement and Review Committee (IPRC) designation?

*(if yes, briefly identify exceptionalities)*

Is there a Safety Plan for this student?

*(if yes, briefly describe)*

Has the school completed any other assessments or testing with this student?

*(if yes, briefly provide details)*

School Board:      ALCDSB      HPEDSB      CEPEO      CECCE      PDSB (Provincial & Demonstration)

School:  City:

Learning Support Teacher:  LST's email:

Classroom Teacher:  Grade:

School Principal:  Phone:  -  -

**REFERRAL SOURCE**

Referred by:  Date: (dd / mmm / yy)  /  /

Signature: *(type name to sign form electronically)*